



**Second Quarter Board of Directors Meeting  
Friday, June 16 11:30 AM - 1:30 PM  
Discovery World on Market  
900 Market St, Parkersburg, WV 26101, USA**

Join Zoom Meeting

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Meeting ID: 827 0810 5847

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**Board Members:** Marian Clowes (Chair), Elizabeth Pellegrin (Vice-Chair) Mike Lewis (Treasurer), Janell Ray (Secretary), Dena Cushman, Michelle Foster, Brock Malcolm, Christine Mitchell, David Moran, Jess Puglisi-Sanders, Tres Ross, Patty Showers Ryan, Renee Steffen

**Staff:** Jennie Smith-Peers, Chad Matlick, Nina Riivald

## **AGENDA**

### **BUSINESS MEETING**

**Call to Order: Chair Marian Clowes**

**11:30 AM**

### **WELCOME & INTRODUCTIONS**

#### **Introduce New Staff Member**

- Welcome and introduction to new staff member, Nina Riivald.
- Initial impressions and vision

**Consent Agenda: Chair Marian Clowes**

**11:45 AM**

The following items are part of a consent agenda package. Please review them carefully and if you have questions or concerns contact Board Chair Marian Clowes at [mclowes@sistershealthfdn.org](mailto:mclowes@sistershealthfdn.org) before the meeting.

- March 2023 BOD Minutes (Exhibit A)

## **BOARD ACTION on Approval of Consent Agenda**

### **Financial Report: Treasurer Mike Lewis**

**11:50 AM**

- March 2023 Budget Report & Financial Statement (Exhibit B)
- Audit Update - We have received the Letters of Engagement and Client Assistance list for the FY2022 audit.

### **Public Policy Committee Update**

**12:15 PM**

- May 2023 Committee Minutes (Exhibit C)

### **Working Lunch Break**

**12:30 PM**

### **Program and Membership Committee Update: Jennie**

**12:45 PM**

- May and June Committee Minutes (Exhibit D)
- Committee Charter (Exhibit E)
- As of 6/2 we have received 58 renewals, with a value of \$60.8K in revenue
- Discussion of Lapsed & Potential New Members Prospects (Exhibit F)

### **CEO Report**

**1:15 PM**

- A report will provide an update on strategic priorities, search for a new office space, website redesign, and the conference (Exhibit G + H)

### **Future 2023 Board of Directors Schedule Meeting**

- Oct 2 (Mon) 11 AM (lunch provided) - Community Foundation for the Ohio Valley, Wheeling.
- December 1 (Friday) 10:30 AM -12 PM (lunch provided) - Greater Kanawha Area Foundation, Charleston

### **Adjournment & Lunch**

**1:30 PM**